



Summer Intern – Procurement
IGM Financial, Mackenzie Investments – Toronto Office

[Link](#)

IGM Financial Inc. is a leading wealth and asset management company in Canada, managing approximately \$271 billion in assets. It offers financial planning and investment services to over two million Canadians through IG Wealth Management and Mackenzie Investments.

Mackenzie Investments, founded in 1967, is a key part of IGM's business model, serving as a comprehensive asset-management partner for Canadian financial advisors and their clients.

At Mackenzie Investments You Can Build Your Career with Confidence. We are proud to be recognized as one of Canada's Top 100 Employers for the fourth consecutive year and one of Canada's Best Diversity Employers. Our vision and strategy aim to innovate the industry and support Canadians in achieving their financial goals.

Join our team to engage in continuous learning and skill development in a supportive environment. Experience the best of both worlds with our hybrid work environment, where you spend three days a week in the office, connecting, collaborating, and enjoying quality time with your amazing colleagues! Our Values: Be better; we strive for improvement in everything we do. Be accountable; we foster clarity and are empowered to act responsibly. Be a team; we are united to drive collective impact to achieve our goals.

Position:

We are currently hiring an intern looking for a summer term position, May to August 2025 in Toronto (opportunity to extend the term longer). Candidates in an undergraduate program that will be returning to school after the internship are eligible to apply.

The Procurement Intern will support activities across the core Procurement Services team functions: Strategic Sourcing and Category Management, Supplier Risk Management and Procurement Operations.

Responsibilities:

- Support data collection and development of the master database
- Support the development of reporting, analytics, tools & templates
- Support the collection of supplier information for input into the business review sessions
- Support supplier segmentation and initial risk assessments
- Support transformation initiatives
- Support BAU activities

Requirements:

- Registered students returning to school in a related field (BCom, BA, etc.)
- Ability to work well in a team environment
- Excellent interpersonal, judgment & decision-making skills
- Ability to self-motivate and prioritize time-sensitive deadlines

To apply, please include a resume and transcripts (full unofficial version) by February 8, 2026, at 11:59 pm CST.



The expected annual base salary range (prorated for the term) for this role is (44,000 - 47,000), which is determined based on year of study, IGM program, geographic location and candidate's skills, knowledge and experience. In addition to base salary, this role is eligible for paid time off.

We thank all applicants for their interest in Mackenzie Investments; however only those candidates selected for an interview will be contacted.

Mackenzie Investments is an equal opportunity employer and is committed to providing employment accommodations in accordance with the Ontario Human Rights Code and the Accessibility of Ontarians with Disabilities Act. Please advise Human Resources if you require an accommodation.